

COATS - Class "A" Reserve Service Attendance and Transportation Assistance Allowance Register

Part 1 - Member particulars

Cadet Corps / Squadron no.	Dept Id	Position no.
Service no.	Rank	Surname and Initials

Part 2 - Authority

Pay & Allowances (check one box only) <input type="checkbox"/> Local HQ Training (LHQ) <input type="checkbox"/> Other (specify training): _____	Travel (check one box only) <input type="checkbox"/> Transportation Assistance (TA) <input type="checkbox"/> Temporary Duty (TD) (submit travel claim)	Period Month _____ Year _____
--	---	--

Part 3 - Detail of service

Date	Duration (H = half-day F = full-day V = Volunteer)	Signature of Member	OIC's Initials (when designating as paid activity)	TAA (1 = one way 2 = both ways)	Date	Duration (H = half-day F = full-day V = Volunteer)	Signature of Member	OIC's Initials (when designating as paid activity)	TAA (1 = one way 2 = both ways)
1.					16.				
2.					17.				
3.					18.				
4.					19.				
5.					20.				
6.					21.				
7.					22.				
8.					23.				
9.					24.				
10.					25.				
11.					26.				
12.					27.				
13.					28.				
14.					29.				
15.					30.				
					31.				
Sub-total Paid days					Sub-total Paid days				
Total					Total				

Part 4 - Details of transportation assistance (CBI 209.045) (Note: CIs are not entitled to TA)

Residential Address: _____

Shortest distance one-way to unit _____ Daily Return (shortest distance shown x 2) = _____ Less 32 km = _____

Do not use decimals (round up/down to nearest whole number)

I hereby certify that I have commuted between my residence and worksite on the days that I was required to report for duty and so reported, as indicated below, and that the kilometres claimed herein are correct and have not been previously claimed.

Signature of member _____
Date

Part 5 - Certification of service

I confirm that this individual reported for duty as indicated above.

Initials, Surname, Rank _____
Signature of Officer in Charge _____
Date

For RCSU/Detachment/CSTC/RC Air Ops/RCIS use only

Part 6 - Certification of Payment and Coding block

Certified that the individual listed above has performed Class A Reserve Service as authorized pursuant to Section 34 of the *Financial Administration Act (FAA)*.

Date	Initials, Surname, Rank	Signature of Approving Authority		
Activity	Cost Centre	Fund	General Ledger	IO
		C120	01137 (Class A Pay)	
			01221 (TA)	

Part 7 - For RPSR clerk use - Recording and verification

Date received	Entered by	Pay run		
Certification for RPSR	Total attendance	Total TA	Date	