

## COATS - Class "A" Reserve Service Attendance and Transportation Assistance Allowance Register

### Part 1 - Member particulars

Cadet Corps / Squadron no.	Dept Id	Position no.
Service no.	Rank	Surname and Initials

### Part 2 - Authority

<b>Pay &amp; Allowances</b> (check one box only) <input type="checkbox"/> Local HQ Training (LHQ) <input type="checkbox"/> Other (specify training): _____	<b>Travel</b> (check one box only) <input type="checkbox"/> Transportation Assistance (TA) <input type="checkbox"/> Temporary Duty (TD) (submit travel claim)	<b>Period</b> Month _____ Year _____
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### Part 3 - Detail of service

Date	Duration (H = half-day F = full-day V = Volunteer)	Signature of Member	OIC's Initials (when designating as paid activity)	TAA (1 = one way 2 = both ways)	Date	Duration (H = half-day F = full-day V = Volunteer)	Signature of Member	OIC's Initials (when designating as paid activity)	TAA (1 = one way 2 = both ways)
1.					16.				
2.					17.				
3.					18.				
4.					19.				
5.					20.				
6.					21.				
7.					22.				
8.					23.				
9.					24.				
10.					25.				
11.					26.				
12.					27.				
13.					28.				
14.					29.				
15.					30.				
					31.				
Sub-total Paid days					Sub-total Paid days				
Total					Total				

### Part 4 - Details of transportation assistance (CBI 209.045) (Note: CIs are not entitled to TA)

Residential Address: \_\_\_\_\_

Shortest distance one-way to unit \_\_\_\_\_ Daily Return (shortest distance shown x 2) = \_\_\_\_\_ Less 32 km = \_\_\_\_\_

**Do not use decimals (round up/down to nearest whole number)**

I hereby certify that I have commuted between my residence and worksite on the days that I was required to report for duty and so reported, as indicated below, and that the kilometres claimed herein are correct and have not been previously claimed.

\_\_\_\_\_  
Signature of member \_\_\_\_\_  
Date

### Part 5 - Certification of service

I confirm that this individual reported for duty as indicated above.

\_\_\_\_\_  
Initials, Surname, Rank \_\_\_\_\_  
Signature of Officer in Charge \_\_\_\_\_  
Date

### For RCSU/Detachment/CSTC/RC Air Ops/RCIS use only

### Part 6 - Certification of Payment and Coding block

Certified that the individual listed above has performed Class A Reserve Service as authorized pursuant to Section 34 of the *Financial Administration Act (FAA)*.

Date	Initials, Surname, Rank	Signature of Approving Authority		
Activity	Cost Centre	Fund	General Ledger	IO
		<b>C120</b>	<b>01137 (Class A Pay)</b>	
			<b>01221 (TA)</b>	

### Part 7 - For RPSR clerk use - Recording and verification

Date received	Entered by	Pay run		
Certification for RPSR	Total attendance	Total TA	Date	